

## Summary of Child Protection Information for Visitors & Volunteers.

Washwood Heath Academy is committed to the highest standards in protecting and safeguarding the children entrusted to our care.

Our school/service will support all children by:

- Promoting a caring, safe and positive environment within the school
- Encouraging self-esteem and self assertiveness
- Effectively tackling bullying and harassment

We recognise that some children may be the victims of neglect, physical, sexual or emotional abuse. Staff working with children are well placed to identify such abuse and have a responsibility to report anything which concerns them.

At Washwood Heath Academy in order to protect our children, we aim to:

- Create an atmosphere where all our children can feel secure, valued and listened to
- Recognise signs and symptoms of abuse
- Respond quickly, appropriately and effectively to cases of suspected abuse

At Washwood Heath Academy we respect each other's:

- Age
- Disability
- Gender
- Gender Identity
- Marriage
- Pregnancy
- Race and Nationality
- Religion or belief
- Sexual Orientation

Our school welcomes everyone from all walks of life. Everyone must welcome and celebrate all others in our school.

If you have a concern that a child is being harmed, is at risk of harm, or you receive a disclosure (intentionally or unintentionally) you must contact the following staff member as quickly as possible.

**DSL Name:** Miss Weir, Deputy Head of Academy (59025)

If this person is not available please contact

**Deputy DSL Name:** Mr Hobson, Assistant Head of Academy (58046)

**Safeguarding and Support Officer:** Mrs Williamson-Henry (58048)

**Lead Guidance Manager:** Mrs Akhtar (59009)

If you have any concerns about a member of staff, please contact:

**Head of Academy:** Mrs McLachlan

If you have any concerns about the Head of Academy, please contact:

**CEO:** Mrs Mabey



Everyone working with our children their parents and carers should be aware that:

- Their role is to listen and note carefully any observations which could indicate abuse
- They should not attempt to investigate once the initial concern is raised
- They should involve the Designated Senior Leader (DSL) immediately
- If the DSL is not available the Head or the Deputy DSL should be contacted
- Disclosures of abuse or harm from children may be made at any time

***If anything worries you or concerns you, report it straight away***

### **VISITOR INFORMATION**

Welcome to Washwood Heath Academy

We hope you enjoy your visit.

The following information is to support your time with us today.

**IN CASE OF AN EVACUATION EMERGENCY, THE SCHOOL BELL WILL RING CONTINUOUSLY, PLEASE LEAVE THE BUILDING BY THE NEAREST EXIT AND MEET IN THE PLAYGROUND AT THE REAR OF THE SCHOOL.**

#### **First Aid**

- First Aiders can be contacted at the First Aid room ext: 57177 or via the main reception on ext: 59031/59087.
- If you require a First Aider to come to your location please use the lesson pass-out and send a student to main reception requesting that walkabout is sent to the room.

#### **Walkabout**

- The Senior Staff Walkabout is available every lesson for any other issues. Please use the lesson pass-out to send a student to reception to ask for Walkabout to be sent to the room.

**Please return your visitor's pass to reception and sign out in the visitor's book when you leave.**